

CHLNet Research and Evaluation Working Group

Terms of Reference

Purpose

To stimulate and grow applied health leadership research in order to better understand the emerging discipline of health leadership, inform leadership development efforts, and assess how leadership impacts system performance.

Principles

- Dedicated to improving Canadian health performance through evidence-based leadership.
- Will demonstrate trust and reciprocity: i.e. are willing to work together, share resources, and seek to achieve a collective result that each will benefit from; and that ultimately benefits the patients and citizens of Canada.
- Believe that evidence is foundational for best practice of leadership and leadership development.
- Agree that a stronger link between the research community and the decision maker community is required.
- Accept the importance of leadership in all contexts.

Duties and Responsibilities

- Link academic researchers with knowledge users (e.g. decision-makers within CHLNet) to build a body of evidence around health leadership.
- Encourage research that sees health leadership as both an enabler of and a set of skills/capabilities for effective system transformation.
- Serve as a sounding board for potential and current CHLNet-related health leadership research projects.
- Discuss and advise on grant and other funding opportunities to build a body of evidence around health leadership, leadership development, and the impact of both. Research should include a focus on systems thinking and strategy, the leadership interface between the political sphere of influence and the health service delivery organizations, and francophone and aboriginal health services. It must be patient-oriented and if possible linked to strategic initiatives across the country such as SPOR.
- Build partnerships amongst member organizations to coalesce resources to seek out mutually beneficial health leadership research opportunities.
- Ensure connectedness to other CHLNet working groups including knowledge mobilization and the health action plan to ensure health leadership research is built into policy, planning and practice.

Terms of Operation

- Meet at least quarterly for one-hour teleconferences.
- Maintain quality records of meetings.
- Distribute agenda and materials one week ahead of the meeting (responsibility of Chair, along with Executive Director of CHLNet).
- Operate in a spirit of trust and reciprocity.

- Ensure the composition of the group reflects researchers and knowledge users (who are network partners).
- Assign work to volunteer sub-groups when appropriate so as to inform and fulfill goals and objectives of this working group.
- Review the terms of reference on an annual basis.
- Establish quorum of at least 50% of the members at each meeting.
- Provide reports on the working group activities to the network partners for information purposes at the semi-annual roundtables.
- Ensure approval of major deliverables of the working group such as a plan or policy through a motion of partners at the next roundtable and quarterly Secretariat meetings.
- Vacancies will be filled by the working group or Secretariat as required.

Approved: March 31, 2015