

CHLNet Secretariat Special Meeting Agenda: Bylaws December 20, 2023, 1400 to 1500 hours Eastern Zoom Meeting

Objectives:

1. Review of Draft Bylaws
2. Approval of Draft Board Policies
3. Interim Board Composition

Time	Agenda Item	Responsibility	Action Required	Attachments
1200 to 1205	<p>1. Consent Agenda Land Acknowledgement. Declaration of any conflict of interest (Alain Doucet) relating to any of the agenda items.</p> <p>Approval:</p> <ul style="list-style-type: none"> • Sept Secretariat Minutes <p>Information:</p> <ul style="list-style-type: none"> • December Financial Statements (1b,c) 	Kathy	Additions or deletions to agenda	<p>September Sec. Minutes (1a)</p> <p>December Balance Sheet (1b)</p> <p>December Income Statement (1c)</p>
1205 to 1305	<p>2. CHLNet Structure and Functioning</p> <ul style="list-style-type: none"> - Draft Bylaws - New board policies: <ul style="list-style-type: none"> ○ Code of conduct ○ Signing authorities ○ Conflict of interest/disclosure ○ Diversity matrix - Interim Board Proposed Slate of Directors - Partnerships/Affiliation Agreements (In camera) 	Kathy/Kelly	Discussion and Approval	<p>Draft Bylaws (2a)</p> <p>Code of Conduct Policy (2b)</p> <p>Signing Authorities Policy (2c)</p> <p>Conflict of Interest/Disclosure (2d)</p> <p>Diversity Matrix (2e)</p> <p>Interim Board of Directors (2f)</p>
1350 to 1455	<p>3. Next Meeting Dates and Evaluation</p> <ul style="list-style-type: none"> • Board meetings, AGM, roundtables TBD 2024 once know we decide on new interim board. 	Kathy	Information	
1400	IN CAMERA SESSION	Kathy	As required	

Confirmed: Kathy MacNeil, Maria Judd, Scott Malcolm, Kelly Grimes, Deanne Taylor, Stephen Samis, Andrea Johnson, Maria Judd, and Grace Gemin (notetaker)

Tentative: Yvonne Mburu

Regrets: Katherine Chubbs