

CHLNet Canadian Health Leadership Action Plan Working Group

Terms of Reference

Purpose

Through collective efforts that cut across jurisdictions and health disciplines and over the life cycle of leadership (from emerging health leadership to senior executive leaders), stimulate and grow health leadership capacity to better address the leadership gap emerging across the country and its impact on system performance and sustainability.

Principles

- Dedicated to improving Canadian health performance and sustainability through evidence-based leadership.
- Committed trust and reciprocity: i.e. are willing to work together, share resources, and seek to achieve a collective result that each will benefit from; and that ultimately benefits the patients and citizens of Canada.
- Believe that evidence is foundational for best practice of leadership and leadership development.
- Agree that stronger linkages are needed in the health leadership community including policy makers, researchers, decision makers and patients.
- Accept the importance of leadership in all contexts.

Duties and Responsibilities

In terms of priority,

- Oversee and advise the health leadership action plan and the associated large scale change required under the five pillars at a macro or meso level to ensure a more collective approach.
- Establish a work plan that articulates objectives and metrics of success for targeted audiences.
- Link the health leadership community.
- Act as a catalyst in effort to stimulate and grow health leadership capacity.
- Build partnerships amongst member organizations to coalesce resources to seek out mutually beneficial health leadership capacity building opportunities.
- Serve as a sounding board for potential and current CHLNet-related health leadership advocacy efforts especially those that recognize the importance of health leaders as a collective and in health system transformation.
- Discuss and advise on grant and other funding opportunities (including government and foundations) to stimulate and grow health leadership capacity.
- Ensure connectedness to other CHLNet working groups including Knowledge Mobilization and Research & Evaluation to ensure health leadership is built into policy, planning and practice.

Terms of Operation

- Meet at least quarterly for one-hour teleconferences.
- Maintain quality records of meetings.
- Distribute agenda and materials one week ahead of the meeting (responsibility of Chair, along with Executive Director of CHLNet).
- Operate in a spirit of trust and reciprocity.
- Ensure the composition of the group reflects the health leadership community (who are network partners) with representation distributed as follows: national organizations (3 members), provincial/territorial organizations (3 members), East and West Champs, Senior Policy Advisor, CHLNet Executive Director and the Chair.
- Assign work to volunteer sub-groups when appropriate so as to inform and fulfill goals and objectives of this working group.
- Review the terms of reference on an annual basis.
- Establish quorum of at least 50% of the members at each meeting.
- Provide reports on the working group activities to the network partners for information purposes at the semi-annual roundtables.
- Ensure approval of major deliverables of the working group such as a plan or policy through a motion of partners at the next roundtable and quarterly Secretariat meetings.
- Vacancies will be filled by the working group or Secretariat as required.



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