

Mitacs Health Leadership Career Pathways Steering Group June 19, 2023 at 1230 to 1400 hours Eastern Time

Minutes- DRAFT

Purpose of Meeting:

- *Update on project and timelines*
- *Input into app on health leadership career pathways*

Confirmed: Bill Tholl (Co-Chair, CHLNet), Sharon Bishop (Co-Chair, SK Health Authority), Deanne Taylor (Interior Health, BC), Donald Coleman (Island Health, BC), Emily Gruenwoldt (Children Healthcare Canada, ON), Graham Dickson (CHLNet), Kelly Grimes (CHLNet), Michelle Penney (BC PHSA), Sandra Ramelli (McMaster Faculty, ON), Sheila Betker (WRHA, MB), Dr. Teresa Chan (McMaster), and Yvonne Mburu (Emerging Health Leaders).

Regrets: Grace Gemin (Notetaker, CHLNet) and Ming-Ka Chan (Manitoba)

1. Welcome –

Sharon led the introductions and began the agenda.

2. Agenda –

No additions or deletions.

3. Item Arising –

- Widen equity, diversity, and inclusion in membership – new members have been invited.

4. Mitacs project & timelines –

- *Project Updates*
 - Scoping review – extracted 162 papers, excluded another dozen more, going to visualize that and send to others soon. Looks more like islands as opposed to a pathway so could conceptualize movement along journey through vehicle use, i.e., using a plane or ferry or canoe to get between “islands”.
 - Completed two focus groups so far: starting with 5 and going to be coming back to them in the fall for follow-up.
 - Finishing wireframe for January 2024 and then looking to build app in 2024 but will require funding.
- *McMaster Compendium of Leadership Programs*

- Developed a value network map internally covering the 4 A's (accessibility, affordability, adaptability, and alignment of program).
- Proof of concept to see if those metrics works.
- *Expert Interviews*
 - Met with the Australia's Health Education and Training Institute regarding this project. They are developing a number of leader success profiles which will be replicated for other roles, with an emphasis on skills and capabilities.
 - Two interviews with UK's Faculty of Medical Leadership and Management who have an app called "Navigator". For junior physicians; 4 domains with 200 pieces of content. Costed them 75KGBP for the technical part with a total budget of 165KGBP with 800GBP per month to keep it updated.
<https://www.fmlm.ac.uk/navigator>
 - Pallium Canada has an app focused on their palliative care competencies framework, beginning to build it out now. Budget was 85KCAD for the development with an estimate of 15-20KCAD per year. Have 25 resources mapped with many more needing evaluation and a committee doing so. Took 14 months to develop, with pilot test soon. Will share the link when available.
- *International Collaborators*
 - Kirsten Armit (UK), David Sweeney (Australia), and Peter Angood (US) have agreed to be our international experts.

5. **Literature Review: Peer Review** – previously covered in project update

6. **Expert Interview/Focus Group**

A 30-minute focus group occurred on this project based on a precirculated interview guide research team.

7. **Confirmation of Next Steps**

- a. Additional focus groups of the summer with then aggregation of focus group data
- b. Circulate literature review when completed.

8. **Next Meeting – November 2023**

Doodle poll will be sent.

9. **Adjournment 1400 EST**
